

SPECIAL MEETING OF SMARTER STRATEGIC GROUP 28 MAY 2009 – ELGIN POLICE STATION

PRESENT

Councillor Jeff Hamilton (Chair)
Roy Anderson, Community Planning Officer, Moray Council
Jeanette Brown, Technical Officer Contaminated Land, Moray Council
Susan Chalmers, Careers Scotland
Councillor Gary Coull, Moray Council
Donald Duncan, Director of Educational Services, Moray Council
John Ferguson, Community Planning & Development Officer, Moray Council
Anne Lindsay, Moray College
Hugh Mackie, Grampian Police
Bridget Mustard, Corporate Policy Unit Manager, Moray Council

APOLOGIES

Apologies were received from Councillor Bell, John Carney and Councillor Divers

1. KEY ACTIONS

The Chair welcomed everyone to the special meeting to agree the key actions for each of the local outcomes. He then asked Bridget to explain the format for the day.

Bridget explained that the purpose of the meeting was to agree no more than 3 key actions for each local outcome delegated to the theme group. For each key action she will ask for a nominated lead officer who will have to complete template to identify SMART targets, quarterly milestones and resource implications. The information will be reported back to the special meeting of the Community Planning Board on 10 June.

During discussion it may be that additional members are identified onto the group. At the end of the discussion, the group will be asked to consider membership changes if any are required to deliver against the outcomes.

Finally Roy will discuss the operational matters to assist the theme groups to identify ways to manage cross-cutting issues and to raise awareness of activities across the partnerships.

After discussion the following key actions for each local outcome was agreed:-

The community will develop and improve their learning and qualifications				
NO3 LO6	Key Action 1	Lifelong Learning Strategy	Mike Devenney	MC

More young people will remain in learning post-16				
NO3 LO7	Key Action 1	Implement 16+ Learning Strategy	George Sinclair	TMC
More young people will succeed in school				
NO4 LO8	Key Action 1	Deliver Attainment and Achievement Agenda	George Sinclair	TMC
	Key Action 2	Address Wider Achievement	George Sinclair	TMC
More young people will develop to be successful adults				
NO4 LO9	Key Action 1	More Choices, More Chances Strategy	John Ferguson	TMC
More young children in Moray will thrive				
NO5 LO10	Key Action 1	Parenting Strategy	Jennifer Gordon	TMC
	Key Action 2	Implement Early Years Framework	George Sinclair	TMC
Life chances for children, young people and families at risk in Moray will improve				
NO8 LO15	Key Action 1	Getting It Right For Every Child (GIRFEC)	Jeremy Akehurst	TMC
	Key Action 2	Corporate Parenting Strategy	Richard Donald	TMC
	Key Action 3	Youth Justice Strategy	John Carney	TMC
Child protection services in Moray will improve				
NO8 LO16	Key Action 1	Implement Child Protection Action Plan	Susan Maclaren	
	Key Action 2	Develop and implement Domestic Abuse Strategy	Adrian Moar	TMC

NO = National Outcome; LO = Local Outcome; MC = Moray College; TMC = The Moray Council

There were no additional resource requirements arising from these key actions.

2. MEMBERSHIP

At the end of the discussion, Bridget re-capped any potential changes in membership to ensure that all parties with an interest in delivering the outcomes were available to attend the meeting.

It was agreed to have specialist representatives as follows:-

- Jennifer Gordon, Placement Services Manager, Moray Council
- Andy Jamieson, Anti-Social Behaviour Co-ordinator, Moray Council
- Jane Mackie, Lead System Manager, Moray Council

- Adrian Moar, Local Authority Liaison Officer, Moray Council
- Jill McGhee
- George Sinclair, Head of Educational Development Services
- Jacqui Taylor, Fairer Scotland Manager, Moray Council

3. OPERATING PROTOCOLS

Roy then discussed the following suggestions for ensuring better awareness of the work across the partnership:-

- Strategies should not be limited to existing resources as resources will be aligned to agreed priorities.
- The major corporate strategies and plans of the partners should be submitted to all Strategic Groups for consideration to ensure that they reflect agreed partner commitments. Strategies and plans should also highlight areas where there is potential for partnership working. Opportunity should also be given for Groups to comment on these strategies and plans at a draft stage in order that the potential impact on their own strategies can be taken into account.
- It was suggested that Grampian-wide partners, such as Police, NHS and Fire, would need to seek to a collective view of this proposal from North East Joint Public Sector Group.
- Each Theme Group should be presented with relevant parts of strategies and plans from other Theme Groups, which contribute to addressing their priorities. This should ensure that all relevant cross-cutting issues are picked up in relation to the key actions being implemented.
- The evidence base of information available to all Theme Groups should be used effectively by them in carrying out and monitoring key actions in the Local Delivery Action Plans. All Groups should be held clearly accountable for any evidence documented in strategies, plans and reports to ensure the accuracy of such documents for scrutiny purposes.
- Operational Groups under each theme should be realigned, as required, to ensure that they reflect the agreed key actions to be addressed within each Local Delivery Action Plan.
- A summary of Theme Group meeting reports should be circulated to Community Planning Board partners to invite their input in advance of meetings taking place. This should ensure that cross-cutting issues are fully addressed at meetings.
- The action note from Theme Group meetings should be circulated to Board members to keep them informed of developments affecting them and any implications of such developments.

The e-bulletin should be more of a live document as it is not pro-active enough. There is a need for guidance on what contributions are wanted from partners

The group then discussed the large policy documents received by various partners which did not always come to this group for consideration. It was stated that many different partners can receive the same document and though they may be addressing their of the policy requirement it is not co-ordinated by one partner through this group. After further discussion it was remitted to Bridget to develop a system to enable partners to be aware of national policies coming in and who would take the lead.